

# APPLICATION AND AGREEMENT FOR USE OF BANQUETE HALL TQQU U

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Number of Guests Attending: \_\_\_\_\_ Date of Event: \_\_\_\_\_ Type of Event: \_\_\_\_\_

Set-up Time: \_\_\_\_\_ Event Start Time: \_\_\_\_\_ Event End Time: \_\_\_\_\_

Package:  Safranbolu \$900  Kutahya \$800  Safranbolu&Kutahya \$1500

Additional Hours: \_\_\_ X \$100/200.00 each=

Mosque: \$50/hour \_\_\_\_\_ for special event use

Use of Kitchen \$150.00=

Oriental Room: \$90/hour \_\_\_\_\_

# Of Round Tables: \_\_\_\_\_ # Of Rectangle Tables: \_\_\_\_\_ # Of Chairs: \_\_\_\_\_

Set up/ Celaning Charge = \_\_\_\_\_ Chicago Bulls Basketball Court: \$65/hr \_\_\_ Koca Yusuf GYM= \$50/hr

AVAILABLE EXTRA SERVICES UPON REQUEST: Childcare room: \$15/hr

Child caregiver: \$20/hr

Bounce Houses: \$160/Four hrs without supervisor (supervisor required at \$20/hr or have your own person)

SilverWare/Dishware: 50 Cents/peice or \$3/set

**50\$ Charge for each equipment for the entire program use :**

Microphone  Podium  Projector  Sound System  Other: \_\_\_\_\_

**Sub Total: \$** \_\_\_\_\_

*\$300.00 security deposit is required upon making a reservation and refundable 3 business days after event with the following provisions; end time is met, trash is put in dumpster, no damage to hall or its contents, and items 1-25 on back of this agreement are adhered to.*

30% of total amount may be paid and the remaining balance paid as a second payment.

**Security deposit \$** \_\_\_\_\_ **Non-refundable booking fee \$200** **Programs fee:**

**Grand Total: \$** \_\_\_\_\_ **Paid:** \_\_\_\_\_ **check / cash / credit card / .....**

**Balance:** \_\_\_\_\_ **Balance due 30 days prior to the event: .../.../.....**

Security deposit is refundable if the event is cancelled any time prior to the event. Less than 30 calendar days prior to the start of the event, booking fee is **non-refundable, (it can not be applied or transferred to another event.)**

PAYMENTS: All checks to be made payable to: TASC

501 Midway Drive, Mount Prospect, IL 60056

## FORFEIT OF SECURITY DEPOSIT

If event extends beyond the **four** hours without prior approval given the security deposit will be forfeited. A charge of \$25/50.00 based on the rental space for every 15 minutes event extends past agreement end time.

## CANCELLATIONS

No refunds of deposits if cancelled prior 30 days of event.

## **ITEMS NOT INCLUDED IN RENTAL FEE**

### **Table Linens – All renters must cover all tables with their own plastic or fabric tablecloths.**

1. You must clean off all tables before leaving at your scheduled time and empty trash barrels into dumpster provided.
2. The kitchen (if use is part of rental agreement) must be cleaned, all person items removed and the floor must be swept.
3. ONLY painters tape, no tacks or nails may be used on the walls.
4. No alcoholic beverage any kind are allowed
5. No candles may be used.
6. No propane gas tanks may be used without prior written approval.
9. The renter hereby accepts the premises in the condition in which they are at the beginning of this lease and agrees to maintain said premises in the same condition, order, and repair in which they are at the commencement of said term excepting only reasonable wear and tear arising from the use thereof under this agreement, and the renter shall be liable to TASC and shall forever hold harmless TASC from any and all such damage or loss occasioned to the premises or any of TASC's properties caused by the acts or negligence of the renter or any persons in the employ or under the control of the lessee.
10. The lessee assumes all risk for the scheduled event and shall be solely responsible and answerable for all damages, accidents, and injuries to persons and to personal property and hereby covenants agrees to indemnify and keep harmless TASC and it's representatives from any claims, suits, losses, damage, or injury to person or property of any kind and nature whether direct or indirect arising out of the operation of this permit or the carelessness, negligence, or improper conduct of the lessee or any servant, agent, or employee. It is expressly understood and agreed that no real or personal property is leased to the lessee, that he/she is a lessee and not a lesser. This Agreement is not transferable. The renter agrees not to represent himself as an agent or associate of TASC. The lease granted shall continue only so long as renter shall comply strictly and promptly with each and all of the undertakings, provisions, covenants, agreements, stipulations, and conditions herein contained.
11. The renter shall indemnify and save TASC harmless from any and all claims liability, losses, and causes of actions which may arise out of the operation of the renter's function under the lease agreement. The renter shall pay all claims and losses of any nature whatsoever in connection therewith, and shall defend all service in the name of the TASC when applicable, and shall pay all costs and judgments which may issue thereon.
12. The room must be vacated by the agreed upon ending time of the event (i.e. if the room is booked from 6:00pm until 11:00pm, all persons must be out of the room by 11:00pm).
13. Total contract fees must be paid 7 days prior to contract event.
14. Usage must be limited to the activities listed in the Application or attachments, at the TASC's discretion.
15. Number of participants expected must be stated and adhered to.
16. Additional charges may be made if equipment or maintenance services are required.
17. Use will be limited to specific areas stipulated.
18. TASC will provide an attendant on the on premises prior to set-up, during function, and for locking and securing building after function.
19. Absolutely no loitering in front of building.
20. TASC reserves the right to cancel for not abiding by regulations, misconduct, or another action detrimental to participants.
21. Renter agrees to furnish any other information requested by TASC.
22. If determined that any of the previous regulations are not applicable to a particular function, it will be at the discretion of the responsible TASC representative to waive said regulations.
23. If having a party catered or renting any equipment, it must be removed immediately after the event.
24. TASC will not be responsible for any lost or damaged goods.
25. There is absolutely no smoking in the building. Forfeit of SECURITY DEPOSIT can/will be the penalty.

**NOTE:** Non- Profit Organizations\* also receive a 30% discount. TASC Platinum, Gold, and Silver members receive 50%discount, any members receive 75% discount for any death services.

**This section is for Non Profit Organizations**

\*Please send your Non Profit 501-C certificate, brief description of the program, mission and vision statements of your organization along with your application to [info@taschicago.org](mailto:info@taschicago.org) for approval.

Applicant/Renter Signature:\_\_\_\_\_ Date: ..../...../.....

Special Request: